

Master Gardener Volunteer Accounts Cheat-sheet

Pro-Tip: Use the same email address for all of your Master Gardener volunteer accounts. You can even use the same password as long as they contain the following:

- At least 16 characters
- At least 1 Uppercase letter & at least 1 Lowercase letter
- At least 1 Number
- At least 1 Symbol like (#\$&%)~

Local Program Resources (Ramsey County Master Gardeners)

Ramsey County Master Gardener Volunteer webpage: www.ramseymastergardeners.org

Username _____

Password _____

Sign-Up Genius www.signupgenius.com

Username _____

Password _____

State Program Resources

State Volunteer Website z.umn.edu/mgweb

Username NONE NEEDED

Password NONE NEEDED

State Volunteer Database <https://mastergardener.cfans.umn.edu>

Username _____

Password _____

Core Course Website: canvas.umn.edu

Username _____

Password _____

Program Resources & Horticulture Information

Local Program Resources

- **Ramsey County (RCMG) Volunteer website:** www.ramseymastergardeners.org
This is where you will find details specific to the Ramsey County Master Gardener program. It includes updates to projects, success stories from other volunteers, training materials, and other resources to help you as a volunteer. Make sure you have an account on this website so you can get to this information.
- **SignUp Genius (SUG):** www.signupgenius.com
This is a 3rd party tool that RCMG use for signing up for volunteer activities. You used this to sign up for the applicant interview. If you haven't already, create an account – you'll be using this often!
- **Social Media**
 - Facebook www.facebook.com/RamseyMasterGardeners
 - Instagram www.instagram.com/RamseyCountyMasterGardenersMN
 - Flickr <https://www.flickr.com/photos/ramseycountymastergardeners/>

State Program Resources

- **Core Course webpage:** canvas.umn.edu
Use your University Guest Account to login to the Core Course webpage. Here you will find all the information you need to take this course, such as quizzes and videos. Email Christy Marsden mgweb@umn.edu for questions related to the Horticulture Core Course.
- **Master Gardener Volunteer website:** zumn.edu/mgweb
This is where you will find information about being a volunteer, including the Volunteer Database for logging hours, links for learning opportunities, ordering promotional apparel, and more. You can also read the Master Gardener Volunteer program's policies and procedures guidelines for volunteers.
- **State Volunteer Database:** <https://mastergardener.cfans.umn.edu/>
You will use this to record your volunteer service and education hours. The database site and your login password are different from your Canvas information. Instructions and passwords are emailed to volunteers in early Feb.
 - **Volunteer Profile:** <https://mastergardener.cfans.umn.edu/updateAddress.aspx>
Go to the "Update your info" page to make sure your name, home and email addresses, phone number, and other personal details are correct and up-to-date.
 - **MASTGAR Listserv:** <https://mastergardener.cfans.umn.edu/updateAddress.aspx>
In the middle of the "Update your info" page are settings for the MASTGAR chat list. Use this tool to connect with fellow Master Gardener volunteers to find answers to horticulture questions and share advice. Subscription is optional. Post to the listserv by addressing the email to: MASTGAR@lists.umn.edu. Note: This is accessible after logging in to database.

- **Master Gardener Volunteer News:** blog-mg-volunteer-news.extension.umn.edu
Volunteers are automatically subscribed to this monthly e-newsletter. **To stay up to date on current program offerings and policy information, it is imperative that volunteers read the state program communications.** All newsletters are posted online at z.umn.edu/mgweb.
- **Master Gardener State Program email:** mgweb@umn.edu
Send an email to this address if you have any questions about the state program, state website, core course, state database, etc. Contact your mentor or program coordinator with questions specific to Ramsey County.

Horticulture Resources & Information

- **UMN Yard and Garden resources:** extension.umn.edu/yard-and-garden
Use this site to find information on a variety of horticultural topics from the University of MN.
- **UMN Yard and Garden News:** blog-yard-garden-news.extension.umn.edu
Receive up to date information from Horticulture Extension Educators through the Yard and Garden News blog.
- **UMN Diagnostic tools:** apps.extension.umn.edu/garden/diagnose
Diagnose plant problems using the University of Minnesota Extension Diagnostic Tools such as "What's wrong with my plant?", "Is this plant a weed?", and "What insect is this?"
- **Let's Talk Plants** <https://sites.google.com/umn.edu/letstalkplants/home>
This toolkit was developed by the State Program to provide advice on how to volunteer in the community, including how to answer questions, find information, and staying current on best practices.

Continuing Education Resources & Information

- **RCMG Monthly Meetings:** <https://www.ramseymastergardeners.org/monthly-meetings>
Find information about joining a local education meeting or watching archived recordings of past meetings. Each Monthly Meeting counts as 2 hours of Continuing Education. Volunteers are strongly encouraged to attend at least 4 RCMG Monthly Meetings per year.
- **RCMG Train-the-Trainers** <https://www.ramseymastergardeners.org/train-the-trainers>
These online recordings provide information about volunteering, special trainings done by other volunteers, and previews of classes that are taught in the community.
- **MG Continuing Education:** <https://sites.google.com/umn.edu/mgweb/continuing-education>
These hot topics and webinars provide current best practices from horticulture experts from across the state.
- **Arboretum Garden Classes** <https://arb.umn.edu/gardening-classes>
These classes are taught by horticulture experts and are a great source of continuing education available to all MN residents.